New Deliverance Church

Use of Building Request

Name (Individual or Organization): _____

Address: _____ **Phone:** _____

Date of Event: _____ **Time:** Start _____ End _____

Purpose of Event (Describe in Detail): _____

_____

_____

_____

Number of People Attending: _____

Facilities Needed:

Sanctuary ___ Fellowship Hall ___ Conference Room_____ Classrooms ____Kitchen ___
Library ___ Media Center ___ Other ___

Staff Needed:

Pastor____ Organist ____ Security _____ Other ____ None ____

FEES: _____

To keep everyone safe during this time of the pandemic crisis, the church is asking for a donation from nonprofit organizations to help cover the sanitizing and cleaning of the facility. A janitor's fee will be added to the rental costs for individuals (non-members) and organizations that are for profit.

Cost for Facilities

A deposit of one-half of the requested donation is due upon approval of this request to secure the date. Balance is due one week before the event.

Use of tobacco or other controlled substances are prohibited. **Our Alcohol policy only allows for wine or champagne (No Hard Liquor), prior approval required.** Nothing should be done to deface or mar the walls or furnishings in any way. You will be held fully responsible for any damages attributed to your use of the facilities. **Facilities must be left clean.**

Print Name: _____

Signature: _____ **Date:** _____

INDEMNITY, DEFENSE, HOLD HARMLESS, AND INSURANCE AGREEMENT

Indemnity, Defense, Hold Harmless, and Insurance Agreement dated as of this _____ day of _____, 20____, by _____ ("User") in favor of NEW DELIVERANCE CHURCH OF CHICAGO, ILLINOIS 60628 ("Church").

PREMISES:

WHEREAS:

User has requested that it be allowed to use a portion of the property located at 11200 South State Street, Chicago, Illinois 60628 ("Property") as more fully set forth in the *Room Request (Building Use) Form* submitted by User to the Church ("Proposed Use"); and

Church, reserving the right to condition use in any way it sees fit and to cancel use at any time, has agreed to said request on the condition that User agree to the terms and conditions set forth below.

NOW THEREFORE, in consideration of these premises and for other good and valid consideration, the receipt of which is hereby acknowledged, the User agrees as follows:

1. Use of Property. User has inspected the Property and has determined that it is suitable for the Proposed Use. In making that determination, User has not relied on any representations or warranties of Church or its members, employees, tenants, or any persons having an ownership or other interest in the Property. User accepts the Property "AS IS WHERE IS."

2. User's Indemnity, Defense, and Hold Harmless Obligations. User assumes full liability for any and all claims and damages arising out or in connection with User's use of the Property or the use of the Property by any persons allowed (invited or not) on the Property by User. User shall to the fullest extent permitted by law defend, indemnify, and hold harmless Church and its members, guests, employees, tenants, and any persons having an ownership or other interest in the Property from and against any and all alleged or actual claims, losses, suits and damages (including attorney's fees and legal expenses) arising out of or in any way connected with such alleged or actual claims, losses, suits or damages. This provision shall survive the Church's withdrawal of permission to use the Property and User's discontinuance of use of the Property.

3. User's Insurance Obligations. As a condition of its use of the Property, User shall name Church and its members, employees, tenants, and any persons having an ownership or other interest in the Property as additional insureds under a liability insurance policy containing terms and conditions acceptable to Church in its sole discretion. Policies required hereunder shall contain a provision that the insurance will not be canceled, materially changed, or not renewed without at least thirty (30) days' advance written notice to New Deliverance Church, c/o Finance Chair, 11200 South State Street, Chicago, Illinois 60628. If User does not carry insurance, provision 1 and 2 above still apply, and User agrees that they and/or their organization alone shall be responsible for any property damage, personal injury or death that may occur during the use of the premises.

User and/or organization further agrees to save and hold harmless the Church, its officers, employees, agents, or representatives from any claim arising out of or participation in any form or fashion in the activities. User and/or organization further states that the individual(s) doing so are authorized to sign this agreement; that I/ we understand the terms herein are contractual and not mere recital; and that I/we have signed this document of my/our own free act and volition. I/We further state and acknowledge that I/we have fully informed ourselves of the content of this affirmation, the Building Use Policy manual, and this release by reading these documents before signing below.

Signed: _____ Name (print):_____

Organization Name (if applicable):_____